

**Whalan City Council**  
**Regular Meeting**  
**Monday, May 11<sup>th</sup>, 2020**  
**Meeting held via Zoom and Recorded**

**Present:** Marlys Tuftin, Tanya Cook, Kim Berekvam, Owen Lewis, and Thore Johnson

**Absent:** None

**Visitors:** Dave Ruberg, Ben Ruberg, and Barb Jeffers

**Regular Meeting:**

Mayor Tuftin called the Regular Meeting to order at 5:07 p.m.

- A. Agenda:** Member Lewis motioned to approve the agenda as submitted. Member Cook seconded the motion. Vote was done by roll-call, all in favor. Motion carried.
- B. Approval of Minutes:**
1. Clerk/Treasurer Peterson read the minutes of the Regular Meeting, April 18<sup>th</sup>, 2020: Member Cook motioned to approve the minutes as submitted. Member Lewis seconded the motion. Vote was done by roll-call, all in favor. Motion carried.
- C. Continued Business:**
1. **Cost of Service Study:** Mayor Tuftin reviewed the study. The discussion was tabled until the Electric Committee (Mayor Tuftin, Member Cook, and Member Berekvam) could meet and review.
  2. **City of Lanesboro Contract:** Member Cook motioned to approve the contract as presented. Member Johnson seconded the motion. Vote was done by roll-call with all in favor. Motion carried. Contract will be reviewed annually.
  3. **Credit Card Policy:** Discussion will be continued if Members feel there is a need for a Credit Card.
  4. **COVID19 Update and Response:** Due to COVID19 the DNR Porta-potties are on hold. The bike trail is open for use. The June City Council Meeting will be held via zoom.
- D. New Business:**
1. **Whalan City Council Meeting Schedule for 2020:** Member Berekvam motioned to approve the Meeting schedule with the amendment of the October meeting being moved to Tuesday the 13<sup>th</sup>. Member Lewis seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
  2. **City issued Licenses 2020:** Member Cook motioned to approve the annual licenses for the following businesses: Bluffview Guest House, Cedar Valley Resort, Cyclin-Inn, Steve and Diane Snyder, Treasures on the Trail, Doc's Autobody & Repair, Aroma Pie Shoppe. Motioned seconded by Member Berekvam. Fee is \$15 for 2020. Vote was done by roll-call with all in favor. Motion carried.
  3. **Safe Deposit Box:** Member Lewis motioned to have the box drilled open at a cost of \$200, as no key has been found. Member Cook seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
  4. **Printer:** Clerk Peterson noted the printer was not working. The consensus from the Council was to recycle the printer.

5. **Phone:** Member Lewis motioned to approve a dedicated phone line for the City of Whalan, which will be forwarded to the Lanesboro City Office. Member Berekvam seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
  6. **Dust Control:** Discussion was tabled until the June meeting, Peterson will reach out to the Township to coordinate maintenance.
  7. **Arrears Report:** Clerk Peterson will send out letters to past due accounts.
  8. **City Rounds:** Mayor Tuftin noted concerns for the alley ways, potholes, unlicensed vehicle, overgrown grass, and the retaining wall. Discussion will be continued at the June meeting.
  9. **Ordinances:** Peterson will forward updated Chapters to the Zoning committee for review. Peterson suggested completing chapters 13, 1, 3, 9, 7, 11 before beginning 5(Utility) and 15(Land-use).
  10. **Non-Compliant Notice:** Member Lewis motioned to approved use of the sample non-compliance notice for future use. Member Johnson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
  11. **Website:** Clerk Peterson will search for a no cost option for a City Website, discussion to be continued.
- E. **Treasurer's Report:** Clerk Peterson noted the following fund balances as of April 30<sup>th</sup>, 2020: General \$33,530.02, Electric \$3,088.61, Ballfield \$850.00, Beautification \$187.00. Member Lewis motioned to approve the following payments:

<u>Vendor</u>	<u>Amount</u>	<u>Check</u>
Plunkett's Pest Control	\$40.00	5719
Star Energy Services	\$600.00	5720
NuWay – K&H Coop	\$116.06	5721
Randy Berekvam	\$335.42	5722
Michele Peterson	\$817.67	5723
MiEnergy	\$2,701.67	5724
Block 12 Well	\$60.00	5725

Member Berekvam seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

F. **Miscellaneous:**

1. **Donation:** A note card was left at City Hall indicating a donation was being made to the City. Clerk Peterson has left a message and will report back.

**Next Meeting: Monday, June 8<sup>th</sup> 5:00 p.m.**

**ADJOURN:** Member Johnson moved to adjourn at 6:17 p.m. Motion seconded by Member Lewis. Motion Carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Clerk/Treasurer