

**Whalan City Council
Regular Meeting
Monday, June 8th, 2020
Meeting held via Zoom and Recorded**

Present: Marlys Tuftin, Tanya Cook, Kim Berekvam, and Owen Lewis

Absent: Thore E. Johnson

Visitors: Dave Ruberg, Ben Ruberg, Pat Hudoba, and Barb Jeffers

Regular Meeting:

Mayor Tuftin called the Regular Meeting to order at 5:00 p.m.

A. Agenda: Member Lewis motioned to approve the agenda as submitted with the additions of Bench location, Clerk update, and Vegetation concern to Miscellaneous. Member Berekvam seconded the motion. Vote was done by roll-call, all in favor. Motion carried.

B. Approval of Minutes:

1. Clerk/Treasurer Peterson read the minutes of the Regular Meeting, May 11th, 2020: Member Cook motioned to approve the minutes as submitted. Member Berekvam seconded the motion. Vote was done by roll-call, all in favor. Motion carried.

C. Treasurer's Report: Clerk Peterson provided the treasurer's report: General Fund \$32,421.29, Electric Fund \$4,305.32, Ballfield Fund \$850.00, Beautification Fund \$187.00. Member Lewis motioned to approve the following payments:

Checks to be issued:			
Vendor	Item	Amount	Check #
City of Lanesboro	Sand	\$ 240.00	5726
Lanesboro Rural Fire Dept	Fire & Amb 1/2	\$ 2,110.55	5727
Plunkett's Pest Control	6658088	\$ 40.00	5728
S&A Petroleum	87356	\$ 481.76	5729
Chiglo Law Office	15382	\$ 148.50	5730
MiEnergy	Purchase Power	\$ 2,541.68	5731
Randy Berekvam	Payroll	\$ 508.71	5732
Michele Peterson	Payroll	\$ 429.25	5733
MiEnergy	Monthly Fee	\$ 172.00	5734
Total		\$ 6,672.45	
Electronic Payments Made:			
Merchants Bank	Safedeposit Drill	\$ 200.00	
Total		\$ 200.00	

Member Berekvam seconded the motion. Vote was done by roll-call with all in favor. Motion carried

D. Welcome to Visitors and Visitor Comments: Benjamin Ruberg suggested that the Council consider a proclamation in support of racial equity and inclusion. Clerk Peterson will provide an example for the Council to consider in July.

E. Continued Business:

- 1. Safe Deposit Box:** Mayor Tuftin and Clerk Peterson were present for the opening. A certificate of deposit from 1990, issued by the National Bank of Lanesboro was all that was in the box. There are no records from Merchants Bank or Associated Bank, therefore the assumption is that the CD was at some point rolled into another.
- 2. Covid19 Update and Response:** Mayor Tuftin noted the guidance shared by the Lanesboro Area Chamber of Commerce. The Council would like to review Hall Rental in July. Currently the Museum is also not open to the public. Picnic tables have been set out. Signs will be created noting that areas are not being sanitized, and guidance for protection should be taken. Clerk Peterson will check with Donna Novotne regarding possible internet connection from the Museum. If a connection is possible the July City Council meeting will be held in person, as well allow for participation by Zoom, if not available the meeting will be done by Zoom alone.
- 3. Dust Control:** Discussion was tabled to consider input from the township, their board meeting is scheduled for this week. It was noted that two years ago dust control was placed on 425' on the top, and 1075' on the bottom.
- 4. City Rounds:** Several areas of concern regarding potholes, ballfield maintenance. List will be reviewed with Randy Berekvam and prioritized. A decision will be made soon if the Softball Tournament will be held this year. Currently a team from St Charles is having practice on the field twice a week. Tournament organizers are considering different options, including less teams. It was noted that there are no lightbulbs in the shelter, and the switch to turn on the power is in the shed. Curfew for the park is 9p.m., therefore the Council did not feel lightbulbs were necessary.
- 5. Website:** Clerk Peterson is looking into the best option for the City, and will provide an example in July. Mayor Tuftin suggested that a message be included in the Electric bills noting the new City Office, mailing address, and phone number.
- 6. Ordinances:** Adjustments to be made to the City fee schedule include: removal of animal licenses, addition of hall rental fee (\$50 per day for residents, \$100 per day for non-residents – Owen serves as the custodian during the summer, while Randy serves during the winter months, each are paid \$25 by the City per event). It was suggested that the Planning & Zoning commission be set at five members rather than seven.

F. New Business:

- 1. Planning & Zoning:** Additional members are needed, interested applicants are asked to reach out to Clerk Peterson. All applicants will be reviewed during the July Council meeting. Peterson will share board descriptions with applicants as well.

G. Miscellaneous:

- 1. Bench Location:** A bench will be installed and secured to a cement slab is being donated to the City. Members Berekvam and Lewis will review potential sites and decide on the final placement.
- 2. Clerk Update:** The 2019 Minnesota State Electrical Report has been submitted. Additionally, the License information has been submitted and accepted by the State of Minnesota. The Fillmore

County Assessors Office will be conducting reviews remotely of properties. Member Berekvam will stop at the City Office and sign the contract for services with the City of Lanesboro.

3. **Vegetation Concern:** Verification will be needed to determine if it is DNR or City of Whalan property. If DNR property the City must attain permission from the DNR to maintain the area. Additional discussion was had regarding beautification funds. The Lanesboro Area Chamber of Commerce has approved of \$1,000 for the 2020 season for beautification as well as tourism. Members will create lists of items funds can be spent on and submit to Member Cook.
4. **Paint:** Member Johnson is purchasing paint to paint the fuel tank.

Next Meeting: Monday, July 13th, 2020 at 5:00 p.m.

ADJOURN: Member Lewis moved to adjourn at 6:25 p.m. Motion seconded by Member Cook. Motion Carried all in favor.

Respectfully Submitted,

Michele Peterson
City Clerk/Treasurer