

**Whalan City Council**  
**Regular Meeting**  
**Tuesday, October 13, 2020**  
**Meeting held via Zoom**

**Present:** Marlys Tuftin, Tanya Cook, Kim Berekvam, Thore E. Johnson, and Owen Lewis

**Absent:** None

**Visitors:** Dave Ruberg, Ben Ruberg, Diane Snyder, Jane Lewis, and Barb Jeffers

**Regular Meeting:**

Mayor Tuftin called the Regular Meeting to order at 5:03 p.m.

- A. **Agenda:** Member Lewis motioned to approve the agenda with the additions of SEMNLM, Furnace, Porta Potty, and CARES Funding to Miscellaneous. Member Cook seconded the motion. Motion carried with all in favor.
- B. **Approval of Minutes:**
  - 1. Mayor Tuftin read the minutes of the Regular Meeting, September 14, 2020: Member Johnson motioned to approve the minutes with the following amendments: Total in treasurer's report is not correct, next meeting date should be Tuesday, October 14, 2020. Member Berekvam seconded the motion. Motion carried with all in favor.
- C. **Treasurer's Report:** Clerk Peterson provided the treasurer's report: The CD has a value of \$27,067.46, General Fund \$34,409.75, Ballfield Fund \$850.00, Beautification Fund \$187.00. Member Lewis motioned to approve the treasurer's report:

Checks to be issued:			
Vendor	Item	Amount	Check #
City of Lanesboro	Rent (October)	\$ 225.00	5776
Acentek	Monthly Fee	\$ 40.69	5774
MiEnergy	Purchased Power	\$ 2,683.26	5769
MiEnergy	Monthly Fee, Testing	\$ 214.44	5777
City of Lanesboro	CARES Act Expenditures	\$1,471.28	5776
Michele Peterson	Payroll	\$ 429.25	5775
Plunkett's	6768668	\$ 40.00	5772
Minnesota State Auditor	CTAS	\$300.00	5768
Norby Tree Service	Tree Removal	\$1,100.00	5770
Fillmore County Journal	113533	\$28.72	5771
T & R Service Company	81278	\$3,085.00	5773
Pamela Ristau CPA	18170 & 18171	\$2,165.00	5778
Total		\$11,782.64	

PERA	3rd Qtr 2020	\$220.00	Electronic
State of MN	3rd Qtr 2020	\$31.00	Electronic
State of MN	3rd Qtr Sales Tax	\$984.00	Electronic
IRS	2019 Correction	\$11.46	Electronic
IRS	3rd Qtr 2020	\$504.02	Electronic
Total		\$ 1,750.48	

Member Lewis seconded the motion. Motion carried with all in favor.

D. **Welcome to Visitors and Visitor Comments:** Members requested that Randy Berekvam attend all meetings in the future.

E. **Continued Business:**

1. **Street Repair Estimate:** Members reviewed the estimate provided by J.C. Nerstad for street repairs. Member Lewis motioned to table the discussion until 2021. Member Cook seconded the motion. Discussion was had regarding the budget, and the need for additional funding. Motion carried all in favor.
2. **Ballfield Pole Removal:** Member Johnson will mark the poles in question. Peterson will reach out to Haakenson electric for a quote to remove the poles, as well request a quote to remove the lights and leave the poles.
3. **Ordinances:** Clerk Peterson noted that there are just three more ordinances to define within the basic code. A final draft of the code of ordinances will be available next month.
4. **Banners:** Design of the banners is underway. The banners will need to be completed before the end of the year.
5. **Burning Permit Application:** Clerk Peterson noted the permit application was submitted on September 24th, additional information will be shared when received.
6. **Zoning Board Member:** Member Berekvam motioned to appoint Jane Lewis to the Zoning Commission. Member Johnson seconded the motion. Motion carried with all in favor.
7. **2021 Budget:** Members requested to hold a budget workshop meeting on Monday, October 26, 2020 at 4 p.m. Notice of the workshop will be posted.

F. **New Business:**

1. **Petition to Vacate a portion of 2nd Avenue:** Member Johnson motioned to call for a Public Hearing for Monday, November 9th at 5:00 p.m. Member Lewis seconded the motion. The regular meeting will immediately follow the hearing. Motion carried with all in favor.
2. **Ordinance Violations:** Member Lewis motioned to send letters to three properties currently shown to be out of compliance with City Ordinances. Member Cook seconded the motion. Motion carried all in favor.

G. **Miscellaneous:**

1. **SE MN League of Municipalities:** Member Lewis motioned to approve payment of the \$40 in annual dues to the SE MN League of Municipalities. Member Berekvam seconded the motion. Mayor Tuftin noted that she would be interested in attending a quarterly meeting. Motion carried with all in favor.

2. **Furnace in Shed:** There is a used furnace sitting in the City Shed, it is unknown who it belongs to. It was noted that it may be the furnace that the Legion had donated in the past, and was installed in the Museum portion of the building at one time. Members will investigate to verify who owns the unit, as well how it should be disposed of.
3. **Porta Potty:** Clerk Peterson will send a thank you letter to the DNR for the porta potty placement during 2020, as well inquire if the unity could stay until mid October 2021.
4. **CARES Act Funding:** Clerk Peterson shared that Fillmore County had authorized payment to cover the cost of a new laptop computer, camera, speaker, and accounting software.

**Next Meeting: Monday, November 9, 2020 at 5:00 p.m.**

**ADJOURN:** Member Lewis moved to adjourn at 6:10 p.m. Motion seconded by Member Johnson. Motion Carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Clerk/Treasurer