

**Whalan City Council**  
**Regular Meeting**  
**Monday, November 8, 2021 5:00 p.m.**  
**Meeting held at the Whalan Town Hall and via Zoom**

**Present:** Marlys Tuftin, Kim Berekvam, Thore E. Johnson, Sheila Higbe, and Owen Lewis

**Absent:** None

**Visitors:** Dave Ruberg, Ben Ruberg, Melanie Murphy, Randy Berekvam, Ron Gregg, and Darrell Schmitt, and Barb Jeffers

**Regular Meeting:**

Mayor Tuftin called the Regular Meeting to order at 5:00 p.m.

**A. Pledge of Allegiance**

**B. Agenda:** Member Berekvam motioned to approve the agenda with the addition of Fillmore County Street Project to the top of Continued Business. Member Higbe seconded the motion. Clerk Peterson noted that Member Lewis was participating remotely from 45733 West Tulip Lane, Maricopa, AZ 85139. Motion carried with all in favor.

**C. Approval of Minutes:**

1. Mayor Tuftin read the minutes of the Regular Meeting, October 12, 2021: Member Johnson motioned to approve the minutes as submitted. Member Higbe seconded the motion. Motion carried with all in favor.

**D. Treasurer's Report:** Clerk Peterson provided the treasurer's report. The CD has a value of \$27,199.55 General Fund \$38,921.22, Ballfield Fund \$1,152.27, Beautification Fund \$187.00, American Recovery Act Funding \$3,491.96, Small Cities Assist \$6,076.50, and Electric Fund \$19,558 Member Berekvam motioned to approve the treasurer's report including the following accounts payable:

<u>Claim No</u>	<u>Vendor</u>	<u>Amount</u>	<u>Check Number</u>
1108202112	MiEnergy	\$2,872.58	5940
1108211	MiEnergy	\$374.50	5937
11082110	Plunkett's Pest Control	\$40.00	5938
1108212	Taste of the Trail Committee	\$3,308.92	5935
1108213	City of Lanesboro	\$225.00	5934
1108214	Manion O'Koren Law Firm LLC	\$90.00	5933
1108215	Fillmore County Journal	\$295.47	5932
1108216	Whalan Museum	\$70.26	5931
1108217	S&A Petroleum	\$814.75	5930
1108218	Lanesboro Rural Fire Department	\$2,130.38	5929
1108219	Acentek	\$40.69	5928

Member Johnson seconded the motion. Motion carried with all in favor

**E. Welcome to Visitors and Visitor Comments:** No comments

**F. Continued Business:**

1. **Fillmore County Street Project:** Fillmore County Engineer Ron Gregg and Supervisor Darrell Schmitt presented the proposed street reconstruction for 2022. The Council will review the required agreement in December after amendments are made. Gregg noted an estimated \$25,000 cost to the City. Clerk Peterson will schedule a neighborhood meeting with the Engineer and will invite adjacent property owners.
2. **Lodging Tax Committee:** Member Berekvam noted that she had met with John Smith to discuss possible guidelines to suggest for the Contract with Lanesboro. Members had a brief discussion on picnic tables, noting that it was more economical to repair than to replace, however that could not be done until next year. Member Higbe motioned to table the discussion until December at which time a formal request to Lanesboro and the Chamber of Commerce will be made. Member Johnson seconded the motion. Motion carried all in favor.
  - Have the front of the visitors guide note Lanesboro and Whalan
  - Include “Whalan” in any advertising
  - Increase the annual advertising allowance from \$1000 by 10% each year for a two year contract
3. **Brush Removal Quote:** A quote for the brush removal has not been received at this time. Member Berekvam motioned to table the discussion until the quote has been received. Member Higbe seconded the motion. Motion carried with all in favor.

**G. New Business:**

1. **Ordinance 30.111 City Fee Schedule:** Members offered amendments to the submitted ordinance. Discussion will be continued in December. The ordinance will be posted on the website for review.
2. **Ordinance 54.06 Public Utility Fee Schedule:** Members reviewed the ordinance and offered changes to some fees. Member Higbe motioned to continue the discussion in December. Member Berekvam seconded the motion. Motion carried with all in favor. The ordinance will be posted on the website for review.
3. **US Census Data:** Clerk Peterson shared the updated data from the US Census Data.
4. **Bluff Country Magazine Advertisement:** Member Berekvam motioned to approve an 1/8 page color ad. Member Higbe seconded the motion. The expense will be submitted to the Chamber for reimbursement. Motion carried with all in favor.
5. **2022 Budget:**
  - a. **Clerk and Snowplow Salary:** Clerk Peterson will provide data and pay scales for the December meeting. Member Berekvam motioned to table the discussion until December. Member Higbe seconded the motion. Motion carried with all in favor.

**Next Meeting: Monday, December 13 2021 at 5:00 p.m.**

**ADJOURN:** Member Johnson moved to adjourn at 6:22 p.m. Motion seconded by Member Berekvam. Motion carried with all in favor.

Respectfully Submitted,

Michele Peterson  
City Clerk/Treasurer