

Whalan City Council
Regular Meeting
Monday, December 14, 2020
Meeting held via Zoom

Present: Marlys Tuftin, Tanya Cook, Kim Berekvam, Thore E. Johnson, and Owen Lewis

Absent: None

Visitors: Dave Ruberg, Ben Ruberg, Diane Snyder, Barb Jeffers, and Wes Harding

Regular Meeting:

Mayor Tuftin called the Regular Meeting to order at 5:02 p.m.

- A. **Agenda:** Member Lewis motioned to approve the agenda with the additions of Snowplowing and Smoke Stack to Miscellaneous. Member Berekvam seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- B. **Approval of Minutes:**
1. Mayor Tuftin read the minutes of the Regular Meeting, November 9, 2020: Member Johnson motioned to approve the minutes as submitted. Member Berekvam seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- C. **Treasurer's Report:** Clerk Peterson provided the treasurer's report: The General Fund has a value of \$48,120.00, CD \$27,067.46, Ballfield Fund \$850.00, Beautification Fund \$187.00. Member Cook motioned to approve the treasurer's report:

Check_Date	Check_Number	Vendor_Name	Description	Check_Total
12/14/2020	5797	Payroll Period Ending 11/30/2020	November Payroll	\$ 429.25
12/17/2020	5790	Plunkett's Pest Control	6880099	\$ 40.00
12/17/2020	5791	MiEnergy	Monthly Fee	\$ 172.00
12/17/2020	5792	MiEnergy	Purchased Power	\$ 2,703.14
12/17/2020	5793	Acentek	11736026	\$ 40.69
12/17/2020	5794	Display Sales	Confirmation # SO-327365-1	\$ 440.20

12/17/2020	5795	Kelly Printing & Signs	Banners	\$	540.00
12/17/2020	5796	City of Lanesboro	Dec Rent	\$	225.00
12/17/2020	5798	Marlys Tuftin	Council Pay July-December	\$	450.00
12/17/2020	5799	Kim Berekvam	July -Dec Council Pay	\$	300.00
12/17/2020	5800	Owen Lewis	July-Dec Council Pay	\$	300.00
12/17/2020	5801	Everett Johnson	July-Dec Council Pay	\$	300.00
12/17/2020	5802	Tanya Cook	July-Dec Council Pay	\$	300.00
12/17/2020	5803	Norby Tree Service	Pole Removal at Ballfield	\$	700.00

Member Lewis seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

D. **Welcome to Visitors and Visitor Comments:** No comments.

E. **Continued Business:**

1. **COVID Response - Late Fees:** Member Lewis motioned to continue waiving late fees and revisit the discussion at the March 2021 meeting. Member Cook seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
2. **Ordinances:** Mayor Tuftin questioned requirements for burning as well as licensing animals. Concerns for enforcement were shared. Member Cook motioned to revisit the ordinances at the February 2021 meeting. Member Lewis seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
3. **RFP for Attorney Services:** Clerk Peterson shared the information from Attorney Sullivan, Attorney Scheiber, and Attorney O’Koren. Member Cook motioned to appoint the Manion O’Koren Law Firm as the official City Attorney. Member Johnson seconded the motion. Vote was done by roll-call with all in favor.

F. **New Business:**

1. **Whalan Brochure:** Wes Harding was present to share the history of the brochure as well to recruit someone to take over the creation and distribution of the brochure. The hope is that the Council can work with the Trail towns to update the brochure. Members Berekvam and Johnson noted they would be willing to be part of a committee. Community members interested in being part of the committee should contact a Council member. Discussion will be continued at the January meeting when a chairperson for the committee will be appointed. Mayor Tuftin noted that an ad with the Visit Bluff Country for \$79.00 Member Lewis motioned that an ad not

be placed. Member Cook seconded the motion. Vote was done by roll-call with Mayor Tuftun, and Members Cook, Berekvam, and Lewis in favor, Member Johnson voted no. Motion carried.

2. **2021 Budget - Resolution 2020-5 Certifying the Tax Levy:** Clerk Peterson read the resolution aloud. Member Lewis motioned to approve Resolution 2020-5 setting the 2021 tax levy. Member Johnson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
3. **Yahoo Email account:** Member Cook motioned to close the yahoo email account. Member Johnson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
4. **2021 Meeting Schedule:** Members reviewed the meeting schedule for 2021. Member Lewis motioned to change the meeting time for January 11th to 6:00 p.m. Member Berekvam seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

G. **Miscellaneous:**

1. **Snowplowing:** It was noted that plowing would be done once at least two inches had fallen, as well once it is colder. Randy Berekvam and Everett Johnson will complete the plowing for Whalan.
2. **Smoke Stack:** A concern was noted for the height of a smoke stack in town. It was noted that community members could ask the homeowner to increase the height, however as there is no ordinance governing height, the City could not mandate the change.

Next Meeting: Monday, January 11, 2021 at 6:00 p.m.

ADJOURN: Member Lewis moved to adjourn at 6:12 p.m. Motion seconded by Member Johnson. Vote was done by roll call with all in favor. Motion Carried.

Respectfully Submitted,-

Michele Peterson
City Clerk/Treasurer