

**Whalan and Zoning Commission**  
**Regular Meeting**  
**Tuesday, May 16, 2023 5:30 p.m.**  
**Whalan Town Hall and Zoom**

**Present:** Jae Julianne, Tammy Hughes, and Diane Snyder

**Absent:** Benjamin Ruberg and Lucas Johnson

**Visitors:** Lucas Johnson

Member Snyder called the Regular Planning & Zoning Meeting to order at 5:30 p.m.

**A. Agenda:** Member Julianne motioned to approve the agenda with the addition of Submission to City Council. Member Hughes seconded the motion. Motion carried with all in favor.

**B. Minutes:**

**a. Minutes of the Regular Meeting, April 18, 2023:** Member Snyder read the minutes aloud. Member Julianne motioned to approve the minutes as presented. Member Hughes seconded the motion. Motion carried with all in favor.

**C. Continued Business:**

**a. Short Term Ordinance:** Members reviewed the comments from the City Council meeting noting the desire to have an ordinance that was short, included the number of allowable licenses, and that ensured all City ordinances were followed. Members then began reviewing and offering amendments to the shortened version of the ordinance. The following amendments were suggested:

- 120.02 Definitions: Subd 1, remove all wording after 30 days or less. Remove Subd 2.
- 120.03 License Required/Fees: Add “as applicable to the end of the first sentence. Add “if requested” after the state license shall be provided to the City. Remove the last sentence. Remove the second paragraph.
- 120.04 Owner/Designated Manager: Remove this provision.
- 120.05 Parking: Remove this provision.
- 120.07 Registry Required: Remove this provision.
- 120.08 Other Standards: Remove Subd 3
- 120.09 Insurance: Remove this provision
- 120.11 Compliance Order: Remove this provision
- 120.12 Building Code Standards: Remove this provision.
- 120.13 Vested Interest: Verify with the City Attorney if this provision can be removed.
- 120.99 Penalties: Remove this provision.

Approved 06/20/2023

- Add in Sale or Transference of a Short-Term Rental: When a currently licensed Short-Term Rental dwelling or unit is sold or transferred, the Short Term Rental license shall be canceled if the new owner (s) fails/fail to apply to license the Short-Term Rental and receive a new Short-Term Rental license within 180 days of the sale being recorded in Fillmore County.
- Add in Number of Allowable Licenses: The number of short-term rentals shall be limited to 15 city licenses to be reviewed every five years. Resorts shall count as one license.

**D. Miscellaneous:**

- a. **Submission to City Council:** Member Hughes motioned to submit the amended short term lodging ordinance to the City Council for review. Member Julianne seconded the motion. Motion carried with all in favor.

**Next Regular Meeting:** Tuesday, June 20, 2023 at 5:30 p.m.

**Adjourn:** Member Julianne moved to adjourn at 6:47 p.m. Motion seconded by Member Hughes. Motion carried with all in favor.

Respectfully Submitted,

Michele Peterson, City Clerk