

**Whalan Planning and Zoning Commission
Regular Meeting
Wednesday, November 8, 2023 5:00 p.m.
Whalan Town Hall and Zoom**

Present: Benjamin Ruberg, Lucas Johnson, Jae Julianne, and Diane Snyder

Absent: Tammy Hughes

Visitors: None

Member Ruberg called the Regular Planning & Zoning Meeting to order at 5:05 p.m.

- A. Agenda:** Member Snyder motioned to approve the agenda; Member Johnson seconded the motion. Motion carried with all in favor.
- B. Minutes:**
 - a. Minutes of the Regular Meeting, August 9, 2023:** Member Ruberg read the minutes aloud. Member Johnson motioned to approve the minutes as submitted; Member Snyder seconded the motion. Motion carried with all in favor.
- C. Continued Business:**
 - a. Short Term Ordinance Review:** Members reviewed the Minutes from the Public Hearing held on October 9, 2023 prior to the City Council Meeting. They also reviewed the feedback shared by the Council Members before the Council voted to return the Ordinance back to the Planning and Zoning Commission for additional updates, based on the feedback collected at both meetings. It was questioned/discussed why we are not following the public input that was collected from the community survey. The Clerk was asked to bring the completed surveys to the December meeting for further review. Member Julianne motioned to table this topic until the December meeting; Member Johnson seconded the motion. Motion carried with all in favor.
 - b. Chapter 150 – General Provisions:** It was determined that most of this was covered at the last meeting, and no new discussion took place.
- D. New Business:**
 - a. Committee Membership:** Members Julianne and Snyder’s terms are ending on 12/31/23 but they indicated interest in continuing to serve, which would be for a 3-year term. The Clerk/Treasurer will share this with the Council and seek appointment from the Council at an upcoming meeting.
 - b. 2024 P & Z Meeting Dates/Times:** The current meeting schedule for the P & Z Commission is the 2nd Wednesday of each month, but it was noted that the intention was for these meetings to be scheduled for the Wednesday after the City Council’s regularly scheduled monthly meetings that take place on the 2nd Monday of the month. However, since there are some months where the 2nd Wednesday happens before the 2nd Monday, this group would like to change the meeting schedule for 2024 to match

Approved 12/13/23

their intention of having these meetings scheduled on the Wednesday in the same week of the City Council Meeting. The Clerk/Treasurer was asked to bring a list of the City Council meeting dates for 2024 and what dates the P & Z meetings will be, if held on the Wednesday's thereafter.

- c. Chapter 153 – Anti-Blight Regulations:** Brief discussion regarding “153.03 – Definitions” and if the 25% should be a lower %, but no action was taken, and it was determined most of that section was good as written.
- d. Chapter 151 - Zoning:** Due to lack of time, this will be discussed next month.

Next Regular Meeting: Wednesday, December 13, 2023 at 5:00 p.m.

Adjourn: Member Snyder moved to adjourn at 5:57 p.m.; Motion seconded by Member Johnson. Motion carried with all in favor.

Respectfully Submitted,

Teresa Grossell, City Clerk/Treasurer