

City of Whalan Land Use Permit Application

Please contact the Zoning Administrator (467-2212) with any questions

(1) Names of all Landowners: _____ Phone #: _____
_____ Phone #: _____
_____ Phone #: _____

Address: _____

City State Zip: _____

Date: _____ Name of City: Whalan

(2) Parcel #: _____ (3) Legal Description from deed, abstract or Records Office: _____

Section: _____

Have you started work on this project? Yes: _____ No: _____
Is there an access to this property? Yes: _____ No: _____
Is this project located under a power line? Yes: _____ No: _____

Proposed Project: _____ Total # of bedrooms _____
(New home, addition, farm or feedlot building, feed or grain storage, move in a structure, or other.)

Estimated cost: _____ Permit # _____
To be filled out by the Whalan Zoning Office

<u>(6) Total Square Footage:</u>	<u>Length</u>		<u>Width</u>		<u>Total</u>
Basement	_____	x	_____	=	_____
1st level	_____	x	_____	=	_____
2nd level	_____	x	_____	=	_____
Attached Garage	_____	x	_____	=	_____
Porch or Deck	_____	x	_____	=	_____
Total Square Footage	_____	x	_____	=	_____

NO WORK MAY BEGIN UNTIL A PERMIT IS OBTAINED. IF WORK HAS BEGUN ON THE PROJECT BEFORE A PERMIT IS ISSUED, A \$400.00 LATE FEE MUST BE PAID IN ADDITION TO THE PERMIT FEE. The following projects are assessed \$7.50 per 100 square feet of living space; New Homes, Home Additions, Porches, Decks, an attached garage, homes being moved in, and mobile or manufactured homes. All other structures are assessed at \$5.00 per 100 square feet. A minimum is \$8.00.

LATE FEE _____ (\$400.00)

(7) TOTAL FEE _____ (NO REFUNDS)

An aerial photo of the site must be provided with the application showing the location of the proposed construction.

Measure and determine the following distances from the structure you are building:

1. Setback from center of a public road and setback from all property lines. _____
2. Setback from a well. _____
3. Setback from a sewer system. _____
4. Setback from a bluff _____
5. Setback from the nearest feedlot. _____
6. Setback from a rock quarry. _____

SITE INSPECTIONS ARE REQUIRED FOR ALL NEW DWELLINGS: The footings must be dug and inspected before the actual construction of the dwelling may begin.

I hereby certify that the information contained herein is correct and agree to do the proposed work in accordance with the provisions of the Ordinances of City of Whalan, Fillmore County and the Statutes of the State of Minnesota. The addition of a bedroom will require the evaluation of the Sewage Treatment System and may require alteration of said system.

(8) Signatures of All Landowners

Name Date

Name Date

Name Date

Send all correspondence to:
City of Whalan
PO Box 7
202 Parkway Avenue South
Lanesboro, MN 55949
(507) 467-2212

- (1) The applicant must list all the names that are on the abstract for this particular piece of land. This would include husband **and** wife's names if both were on the abstract plus any other landowners.
- (2) The parcel number is a 9-digit number found on a tax statement that specially designates a number for this particular piece of land. It starts with an R and is set up as such; R99.9999.999.
- (3) The legal description is a very detailed description of the boundaries of the parcel of land where an applicant plans to build. This description is found on an abstract or a deed or may also be obtained by coming into the County Recorders Office and asking for a copy. This copy should also contain all the names of the landowners who have an interest in this parcel of land.
- (4) In figuring out the total square feet, the applicant must add together all floor area of a dwelling whether finished or unfinished. All accessory buildings such as storage sheds, garages, and non-dwelling structures just include one level.
- (5) The total fee may be calculated by dividing the total square feet (6) by 100 and multiplying by \$7.50 for dwellings or modifications of dwellings or \$5.00 for all other buildings. The fee must accompany the application.
- (6) The signature block must contain the signatures of all landowners who are listed on the legal description, abstract or deed.